

ADPRA, INC. OF NEW JERSEY

BOARD DIRECTOR'S MEETING

JUNE 10, 1986

PRESENT:

Samuel Chitross
Margareta Schwartz
Ella Noller-Kornack
Ruth Lugo Alvarez
Carlos Hernandez

Rafael Valenzia
Maria Santiago-Hernandez
Milano Riga, Jr.
Diana Hernandez
Rafael Valenzia

I. NOTICE OF MEETING:

Board unanimously agreed that sufficient notice of meeting was provided.

II. APPROVAL OF AGENDA:

Carlos Hernandez moved to approve minutes of March meeting. Motion was seconded by Ella Noller-Kornack. Unanimous approval was given.

III. FINANCE COMMITTEE REPORT:

Carlos Hernandez, Vice Chair, Finance Committee. Mr. Hernandez reported that the Finance Committee had met to review proposals submitted by various CPA firms for conducting the Agency Audit for the 1985-86 year. After in depth discussion the Finance Committee decided that the most desirable proposal was that of Marshall/Hines & Co. The reasons for this were that the proposal was the most thorough, the audit cost was mid range of other proposals, the firm had extensive experience in conducting gov't compliance audits and finally it was felt that whenever possible we should support a minority owned firm.

After all questions were answered, Carlos Hernandez made the motion for the Board to enter into contract with Marshall/Hines & Co. for the 1985-86. The motion was seconded by Ella Noller-Kornack. The motion passed unanimously.

The second item presented by the Finance Committee was a schedule of contributions required by General Operating through Nov 30, 1986. The goal to meet expenses for 1985-86 was \$155,000; the amount raised to date was \$101,170.00.

MINUTES-BOARD OF DIRECTOR'S (Cont.)

The Executive Director indicated that after a review is made of how much General Operating money had to be invested into short falls in program there would be a better picture of the actual disposal income after expenses.

The final item presented by Finance Committee related to consideration of financial commitment by Board as a condition for membership. This issue originally surfaced around a proposed Capital Fundraising campaign.

There was discussion of whether this should be clearly placed in the Bylaws or incorporate a mission or philosophy statement that could be shared with all new Board members.

After great deliberation on the subject Elsa Hullen made the motion that all Board members present and future make a financial contribution to AFIBRA as a requirement to membership and that a waiver be established for financially disadvantaged members to avoid exclusion of certain individuals due to this policy. Karl Herzer seconded the motion. The vote was as follows 4 yes 3 no 2 abstentions. The motion passed.

Mrs. Herzer made the motion that language regarding financial commitment of the Board should be interpreted in the by Laws and that the Board should ask Harpoena Televerde to develop the language by the next Board meeting. The motion was seconded by Sergio Vega. The motion was unanimously approved.

4. PROGRAM COMMITTEE - See Executive Director's report May 28th meeting.

In addition to reiteration of Executive Director summary of the previous month the Executive Director stated that the status of Talley Search is in line with all possible resources still non-committal. Mrs. Herzer stated that Pasco County College has its own Foundation and that she will pursue a meeting to discuss AFIBRA Talley Search and the continuation in Pasco County.

The Executive Director also asked for Board approval for a resolution for an agreement between AFIBRA and the Division of Vocational Education to implement a Counseling and Training placement program for new mothers.

During the discussions that followed the Executive Director assured Board that a thorough analysis would be made as to the feasibility of such a program as to assess as opposed to a liability to the Agency's overall program and budget to implement. The resolution was passed because decisions would need to be made over the summer months during which there would not be an official Board meeting.

Raul Matedo moved that the resolution be accepted with the stipulation careful assessment as presented by the Executive Director be weighed for final decision as it relates to purchase of services. The motion was seconded by Diana Palomado. The vote was unanimous.

The next Program item was to set a date for the Annual Banquet and a Chair.

The date was selected for October 15, 1988 but no one volunteered to Chair. However Mr. Miller, Mr. Corrajal and Mr. Silverio agreed to work on committee and recruit others to serve on their committee.

The Executive Director reported that Newark Cable Public Access was interested in re-sponsoring the activity; that Miller Brewing Company was being solicited to underwrite cost of entertainment and various sites are being investigated. The Executive Director stated that it is critical that a meeting of the Committee be held as soon as possible to move on assignments to ensure a successful event.

II. EXECUTIVE DIRECTOR'S REPORT - See report dated May 28th, 1988

III. CAPITAL CAMPAIGN

The Board as a whole agreed that there is a statement as to how to proceed with a capital campaign after the Board Retreat.

The Board charged the Executive Director with assessing how much money can be applied to hire a consultant to do the feasibility.

The Board also needs to come up with names of candidates for a Committee and begin to work with a Real Estate agent to identify a building.

IV. BOARD ELECTIONS

Four Board members had expiring terms of 6/88. These were Ruth Alvarado, Maria Hernandez, Raul Matedo, and Martha Vega. All but Vega expressed an interest to stay on. These individuals will be re-appointed for a term to be determined by the Chair.

Three new candidates were considered and the votes for these were as follows:

Reynaldo Basilio Rivera	- unanimously approved
Rosalito Torren	- " " "
David Silverio	- 3 in favor, 1 oppose 1 abstention
<u>President:</u>	
Basilio Basilio	- unanimously approved
James Lopez	- " " "

Chair will send letters to confirm membership.

The election of officers will be done from the record that only one nomination was made for each office:

CHAIR

Rafael Valenzuela(nominated by Carlos Hernandez)

VICE CHAIR FOR PROGRAM

Maria Santiago-Morales(nominated by Raul Barrios)

VICE CHAIR FOR FINANCE

Carlos Hernandez(nominated by Mariana Vega)

SECRETARY

Ruth Lugo Alvarez(nominated by Mariana Vega)

TREASURER

Stuart Clinton(nominated by Maria Santiago Morales)

This slate was unanimously approved by the members still present, which constituted a quorum.

BOARD ORIENTATION MEETING

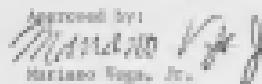
It was decided that the Board Orientation meeting would take place on Saturday, August 13, 1988 from 9:00 - 1:00 P.M. at the Latin Education Center at Rutgers. The Chair would make the necessary arrangements.

Carlos Hernandez moved to adjourn the meeting. The motion was seconded by Raul Barrios.

All present, which still constituted a quorum, voted to adjourn.

Submitted by:

Marita Hernandez-Du Bois
Executive Director

Approved by:

Mariana Vega, Jr.

2/9/81

DC - moved for more detailed policy
of D. Reg.

ERB - standard - goes accordingly